



Supplemental Educational Services

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What are SES?

- Supplemental Educational Services are additional academic instruction designed to increase the academic achievement of students in identified Title I schools whose status is "in need of improvement"

What is the purpose of SES?



- Gives students in Title I schools the opportunity to achieve at high levels
- Gives these students extra assistance to improve their academic skills in reading and in math

NCLB Requirements



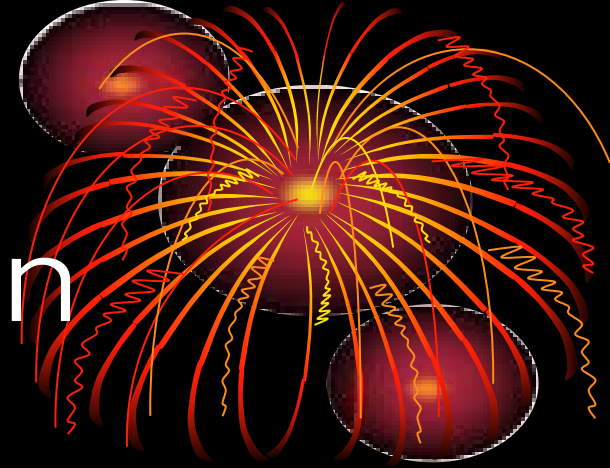
- Services must be research-based and of high quality
- They must be specifically designed to increase student achievement
- Services must be aligned to state academic content standards
- Districts are required to set-aside at least 20% of their Title I, Part A allocation on choice-related transportation and SES
- Districts may count a portion of their costs for parent outreach and assistance (up to an amount equal to 0.2 percent of its Title I, Part A allocation) toward meeting their 20 percent obligation

NCLB Requirements



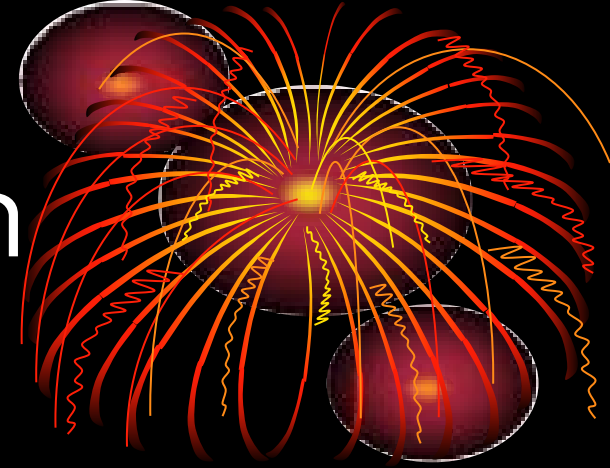
- Required in Year 2 of being in improvement status - although it is required in Year 1 if Public School Choice is not an option
- Can consist of: tutoring, remediation, and other interventions
- Must be outside of the regular school day (before or after)

Identification



- The OPI identifies schools not making AYP and their status in the process each year after the CRT scores are released, and the appeals process is over.

Notification



- The SEA then notifies the LEA about their school(s) AYP (improvement) status
- The district/school then must notify the parents (guardians) of eligible students that SES will be made available if necessary no later than the first day of school.
- Notice for public school choice must be sent out no later than 14 days before the start of the school year.
- This notification must be clearly distinguishable from other school-related information that parents (guardians) receive.

Who is eligible?



- All students from low-income families who attend Title I schools in Year 2 of improvement.
- Not dependent on whether a student is a member of a subgroup that caused a school to not make AYP...
- Nor whether a student is in a grade that takes the statewide assessment

School Notification



- LEAs must notify the parents (guardians) of the public school choice opportunities at least 14 days prior to the start of the school year
- SES letters should be called "After School or Before School Tutoring" and this notification shall be sent out no later than the first day of school
- Must be in the form of a letter and other announcements (newsletter, radio, etc.) If necessary, the letter should be written in all applicable languages.
- Sample letters and related documents are available on TransACT.com. Each district in Montana has a free account, and it should be opened by the authorized representative. Districts/Schools are required to use these OPI approved letters.
- A one-time notification is not enough per enrollment window!
- The district must offer a reasonable amount of time for the parents (guardians) to respond - at least 30 days is required per enrollment window. There must be at least two enrollment windows per school year. One in the fall and one after the first of the year.

State Responsibility

- Identify providers
- Maintain a list of providers
- Monitor services
- Work with the public to promote participation
- Release the process for obtaining approval for SES
- Develop criteria for approving SES providers
- Publicly report on how SES providers are monitored for effectiveness
- Post on the OPI website the amounts each district must spend on transportation, SES, parent out-reach, and the maximum per-pupil amounts available for SES
- Implement additional standards for approving SES providers

State Responsibility



- Indicate which providers are able to serve students with disabilities or limited English proficient students
- Develop, implement and publicly report the standards and techniques it uses to monitor how districts implement the SES requirements
- In addition to regular monitoring; the state will review, by the beginning of the next school year, the activities of any district that spends a significant portion of its 20 percent obligation for other allowable activities and that has been the subject of multiple complaints regarding its implementation of the public school choice and SES requirements

LEA Responsibilities



- LEA may require background checks of all SES employees
- May also require that the provider carry a reasonable amount of liability insurance
- Cannot subject provider to more stringent requirements than other school contractors or inappropriately limit educational options for parents

LEA Responsibilities



- Districts must also include on their web site (if they have one) the following information in a timely manner in order to ensure that parents (guardians) have current information on their public school choice and SES options:
 - The number of students who were eligible for and who participated in SES and public school choice, beginning with data from the 2007-2008 school year and for each subsequent year
 - A list of SES providers approved to serve the district, as well as the locations where services are provided for the current school year; and
 - A list of available schools to which students eligible for public school choice may transfer for the current school year-if applicable

Program parameters



- The SEA may establish program criteria for providers to meet
 - Student-teacher ratios
 - Acceptable rates
 - Financial incentives
 - Unfair business practices
 - Preferential treatment

Operation Criteria

A decorative graphic in the top right corner featuring a large, vibrant firework exploding with red and orange streaks. Below the main firework are three smaller, dark red spheres with a glowing orange center, arranged in a triangular pattern.

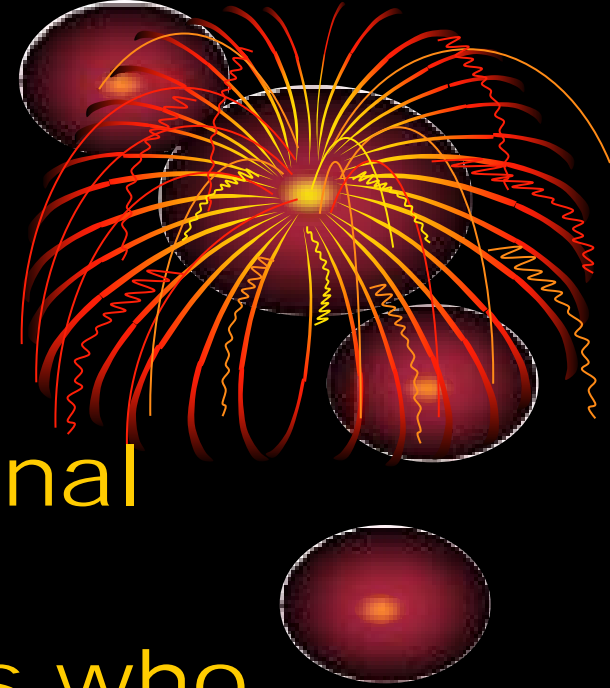
- Provider has a demonstrated record of effectiveness in increasing student achievement
- Will use high quality, scientifically-based instructional strategies
- Provides services that are consistent with the instructional program of the LEA and SEA academic content standards
- Is financially sound
- Will provide services consistent with applicable Federal, State, and local health, safety, and civil rights laws

Students with disabilities

- Supplemental educational services must ensure that students with IEP (Individualized Educational Plans) and/or Section 504 status shall be accommodated per federal and state law



LEP status



- Supplemental educational services must also accommodate students who have Limited English Proficiency

Who can be a provider?



- May be public or private (non-profit or for-profit), but must meet the SEA's criteria for approval
- Schools and LEAs that have been identified for improvement MAY NOT be supplemental educational service providers, however, the state has asked for and received a waiver of this provision.
- Districts and schools may apply to become approved providers, but they must meet the same criteria as other providers.

Who can be a provider, cont.?

- Schools within an LEA that are not identified for improvement can apply to be approved providers
- A teacher or group of teachers who work in a school or LEA identified for improvement may be hired by an approved provider to serve as a tutor

Faith-based Providers



- Faith-based organizations (FBOs) are eligible for provider status
 - May not discriminate based upon religious preference
 - Does not have to give up its religious character or identity
 - Cannot supply religious instruction, worship, or prayer; must be secular, neutral, and non-ideological

Monitoring



- The SEA shall collect the following data to determine providers' effectiveness
 - Academic gains by students
 - Fidelity with program design
 - Student enrollment/daily attendance
 - Parent/Student satisfaction
 - How often the provider reports students' progress to teachers and parents

Student Assessments



- Own assessments
- Standardized assessments given by the LEA or SEA
- Should be high-quality and research-based
- SES and LEA/SEA should agree to which assessment(s) will be used

Arranging for Services



- Parents may select any provider on the SEA approved list-the school/district may not unduly influence the choice
- The district/school may not attempt to prevent SES services in any way! (e.g. Title I funds can be taken away.)
- LEA then enters into an agreement with the SES provider-contract

SES Contract

- Specific goals for each student with parental input
- A description of how progress will be measured and how info will be given to parents
- Timetable for student achievement
- Termination provision if the provider fails to meet student progress goals and timetables
- Provisions for payment/missed sessions
- Public disclosure provisions
- Assurances that services will be consistent with applicable health, safety, and civil rights laws

Charges/Facilities

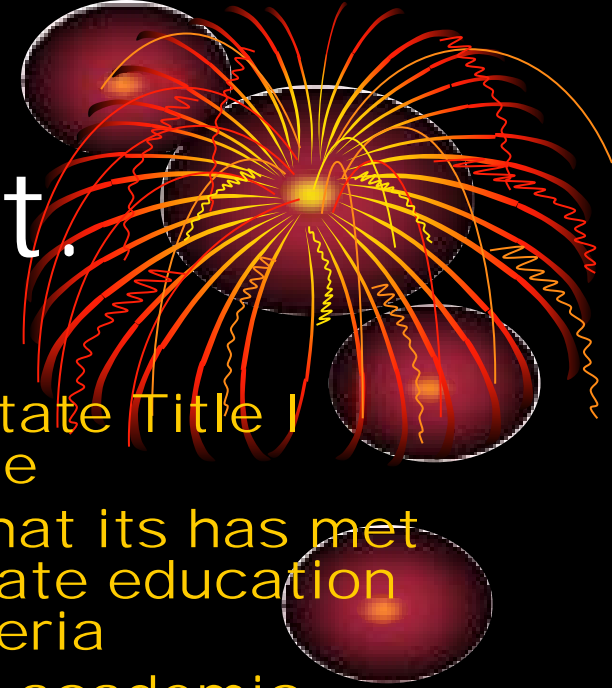


- The LEA may charge providers for equipment, facilities, personnel, or other resources that they make available to the provider-must be reasonable and also charged to other outside organizations who use the building and materials
- The LEA must provide space for the SES provider only if it provides space for other organizations to meet
- For example: Boy/Girl Scouts, PTA/PTO, etc.

Funding

- District/school must use dollar amounts from the Set-Aside portion of the Title I allocation-Egrant: 20% of the allotment
- Before a district uses its unspent SES funds from its 20% set-aside obligation for other allowable activities it must at a minimum the following criteria:
 - Partner, to extent possible, with outside groups to help inform students and parents of the opportunities to transfer to another public school (where applicable) or receive SES
 - Ensure that the students and their parents have had a genuine opportunity to sign up to transfer (if applicable) or obtain SES by:
 - Providing timely, accurate notice to parents
 - Ensure that sign-up forms are made widely available and accessible and that they have been distributed to all eligible students and their parents; and
 - Providing a minimum of two enrollment "windows" at separate points in the school year (one in the fall and one after the beginning of the year), that are sufficient in length to enable parents of eligible students to make informed decisions about requesting SES and selecting an SES provider

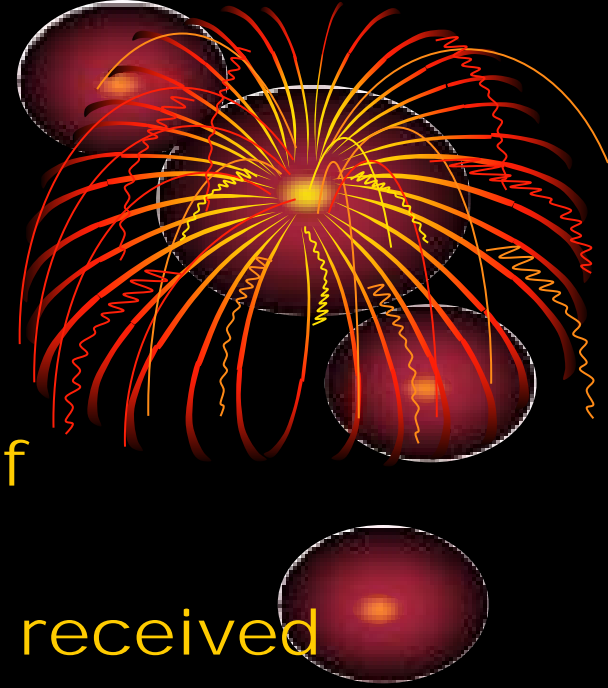
Funding cont.



- Per pupil amount as determined by state Title I dollars-check MT OPI Title I web page
- The district must maintain records that its has met these criteria and has notified the state education agency (SEA) that it has met the criteria
- Must serve the lowest students first, academic need and poverty level as determined by the free/reduced lunch count

Waivers

- Districts and schools in need of improvement as SES providers
 - Montana has applied for and received this waiver
 - However, the SEA will still have authority to approve or deny an application



Resources



- <http://www.ed.gov/admins/comm/choice/options/index.html>
- <http://www.ed.gov/news/pressreleases/2007/09/09202007.html>
- ed.gov
- opi.mt.gov

Contact information



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